

INDIAN INSTITUTE OF ADVANCED STUDY,
RASHTRAPATI NIVAS, SUMMER HILL, SHIMLA

No. _____

Dated. _____

TENDER FORM

Sealed tenders are hereby invited from eligible Documentary/Film Makers who have required qualification expertise of making Documentary Film which is required to cover the history of the Viceregal Lodge, history of the Institute and current academic activities.

Name and Address of Tenderer: _____

Registration No. of Firm : _____

Service Charges : _____

EMD Rs. 50,000/- : Cheque No. _____ Date _____

Name of Bank _____ Amount _____

Last Date and time for accepting the Tender – 11th April, 2017 at 3.30 P.M

Date for opening of tender – 11th April, 2017 at 4.00 PM.

Sl. No.	Description	Rate Rs. Ps.	Total Amount
1.	Production of documentary film along with aerial shoot view by hiring drones etc. to shoot over the head shoots of the Institute in addition to conventional methods - as per specification and Terms and conditions detailed below : (the rate should be mentioned including the cost towards designing, printing, artwork of wrapper and copying for the 100 no. of CDs and 100 no. of DVDs, etc.,)	(Both in figures and words)	
2.	Service Tax (..... % age)		
3.	Total		

DECLARATION

I/We hereby agree to make the Documentary film as detailed above at the rates mentioned above. I have read the tenders conditions carefully. If this tender accepted I/We agree to the forfeited of my/our earnest money of Rs. 50,000 /- in the event of my/our failure to execute the above said work when called upon to do so by the Institute.

Signature and Name of the tenderer _____